

# Nominating Committee Standing Rules

## Nottingham Marching Unit Parents Association

### STANDING RULES:

1. The Nominating Committee shall meet as soon as possible following appointment
2. Review Bylaws to confirm election dates.
3. Gather nominations for each office due for election.
  - a The Nominating Committee shall give the General Membership opportunity to nominate themselves or others for available positions via meeting, correspondence or E-mail.
  - b The Nominating Committee shall meet and verify that nominees are interested in the positions they have been nominated for.
  - c Upon verification, the Nominating Committee shall validate that the nominee is eligible for the position nominated.
  - d A Nominating Committee member shall be eligible for any positions available, but cannot participate in the final selection process for that slated position. (i.e. if nominated for Treasurer, Nominating Committee member may not participate in the qualification discussion for that position).
4. Nominating Committee shall prepare a written report of slate to be presented at the designated meeting..
5. The Nomination Committee members shall tabulate the votes at the end of the voting period and announce the results.
6. In the event that no candidate receives at least 50% of the votes for a position, the Nomination Committee shall prepare a run-off election for those positions consisting of only the two nominees receiving the most votes. Where practical, this run-off election should be held at the same meeting as the initial election.