

# Scholarship Committee

## Standing Rules

Adopted 05/02/2016

Nottingham Marching Unit

Parents Association

### REFERENCE TO BYLAWS ARTICLE XII: SCHOLARSHIP

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**SECTION I:** Scholarship Program money raised throughout the year will be designated solely for the use of seniors graduating and any unused funds will be carried over to the following year.

#### STANDING RULES:

1. In order to determine how scholarship program awards will be disbursed, the Directors shall provide to the scholarship committee an approximate report of current year seniors prior to the October Executive Board meeting.
2. Eligibility to participate in the scholarship program is contingent upon the student planning to attend any post-secondary institution. Effective with the class of 2017, this will also include plans to attend a trade school or enter the military service.
3. Eligibility of a student to participate in the scholarship program for all Marching Unit members requires a parent/guardian to become a full member of NMUPA by November 30<sup>th</sup> of each year the student is a Marching Unit member.
4. Scholarship consideration will be given to students who complete a scholarship essay. The topic will be decided upon by the scholarship committee and may vary from year to year.
5. In order to ensure fairness to all eligible students, the scholarship committee reserves the right to review the records of eligible candidates with respect to any disciplinary action. This includes, but is not limited to, any suspensions resulting from infractions incurred during participation in a school-sanctioned function.
6. Eligibility of a student is dependent upon a minimum of four (4) hours of mandatory service per year for each year for each student member of the Marching Unit. An additional four (4) hours of mandatory service per year is required from the parent/guardian per Marching Unit (student) member, in order for their Marching Unit (student) member to qualify for a scholarship award. Legitimate service hours are determined by NMUPA, not the directors.

For new members beginning with the 2017-2018 school year, students and parent/guardians requirement increases to six (6) hours per year.

Students are required to participate in the mandatory band camp car wash plus one additional event. Students may also complete two additional hours which can be credited to the parents' requirement. Any extenuating circumstances pertaining to parental participation should be reported to band directors.

7. Mandatory service hours are accrued as follows:
  - a. One hour of mandatory service = One hour of accrued time.
  - b. A donation of food/beverage per event = 15 minutes. (This translates to 15 minutes for all donations per event, not 15 minutes per item donated.) For new members as of the 2017-2018 school year, time accrued for food/beverage donations are capped at 30 minutes per event with the donation of two or more items, and a maximum of two (2) hours per year.
  - c. Each event chairperson shall provide, and make fully known, a sign-in/sign-out mandatory service record sheet. It will be the responsibility of each Marching Unit student and parent/guardian to log their mandatory service hours on the provided sheet.
  - d. A record of mandatory service hours will be maintained. This information will be available upon request, and each student will be advised of their accumulated service hours for the current school year no later than February 15<sup>th</sup>, so that the student and/or parent/guardian has time and opportunities to fulfill their obligation, if they were short on mandatory service hours.
  - e. Seniors and their parent/guardian will continue to accumulate mandatory service hours through March 30<sup>th</sup>. All others will continue to accumulate hours through the end of the school year.
  - f. As of the 2011-2012 school year, all students and parents/guardians will have the ability to make up hours short during their second year in the unit.
8. Upon the scholarship committee determination of Marching Unit student's funds will be disbursed as follows:
  - a. 4 year member; the amount targeted is \$400.00
  - b. 3 year member; the amount targeted is \$300.00
  - c. 2 year member; the amount targeted is \$200.00
  - d. If the funds are not available to reach the targeted amounts, the disbursement amounts will be adjusted accordingly.

- e. For purposes of scholarship award distribution, membership for the graduating Nottingham High School senior shall be defined as any 2 years, 3 years in the unit.
  - f. Scholarship program award checks are finalized after completion of a scholarship acceptance form, and any one of the following:
    - i. Tuition receipt, fee statement or class schedule from an institute of higher learning or trade school
    - ii. Signed confirmation from an institute of higher learning or trade school indicating student enrollment
    - iii. Official confirmation of military enlistment
9. Any senior who is not a current member of the Marching Unit bears the responsibility for contacting NMUPA to determine their scholarship eligibility.

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| 05/11/2009 | Adopted   |
| 08/10/2009 | Revised Article VII, Section I,6. Added “per year” for clarification.   |
| 06/06/2011 | Revised Article VII, Section I,7. Added paragraph “f”.  |
| 01/09/2012 | Article XII, Section I, 3 a, b addition of full to define membership  |
| 05/30/2013 | Article XII, Section I, 3 a,b,c deleted; Section I, 6 a deleted; Section I, 7 e deleted (timed out restrictions); Section I, 7 f changed to e.  |
| 06/03/2013 | Article XII, Section I, 8 e clarification as to which years qualify as membership in the unit   |
| 05/02/2016 | Article XII, Section I, 1 committee only needs list of seniors, not full roster; Section I, 2 clarified post-secondary to include trade school and added enlistment into the military; Section I, 7 e changed to f; Section I, 7 e added; Section I, 9 added inclusion of military enlistment documentation; Section I, 9 added to define responsibility of NMUPA in tracking down former Marching Unit students. |
| 06/07/2017 | Revised Article VII, Section I,6 to require 6 hours per student and parent; Revised Article VII, Section I,7 b changed to allow 30 minutes per event and cap at two hours per season; all changes effective with new members as of the 2017-2018 school year  |